

### Out of Hours Emergency Contact Information

*This document which applies to the whole College inclusive of boarding is publicly available on the College website and upon request a copy (which can be made available in large print or other accessible format if required) may be obtained from the College office.*

**Scope:** All who work, volunteer or supply services to our College have an equal responsibility to understand and implement this policy and its procedures both within and outside of normal College hours, including activities away from College. All new employees and volunteers are required to state that they have read, understood and will abide by this policy and its procedural documents and confirm this by signing the Policies Register.

**Legal Status:** Complies with The Education (Independent School Standards) (England) Regulations currently in force.

**Monitoring and Review:** These arrangements are subject to continuous monitoring, refinement, and audit by the Principal, who will undertake a full annual review, inclusive of its implementation and the efficiency with which the related duties have been implemented. This review will be formally documented in writing. Any deficiencies or weaknesses recognised in arrangements or procedures will be remedied immediately and without delay. All staff will be informed of the updated/reviewed arrangements and it will be made available to them in writing or electronically.

Reviewed: January 2026

Next Review: January 2027

Signed

David Game  
Proprietor, Founder & CEO

John Dalton  
Principal

David Game College is committed to safeguarding and promoting the welfare of children. In the event of an emergency, additional resources and contacts are available for students, parents, guardians and other relevant stakeholders. The College's main reception is closed after 6pm most nights and during weekends. During out of hours if you require immediate emergency assistance, then please call 999 and ask for the appropriate emergency service to help you. The Police non-emergency number is 101. If you wish to report a missing person and that person is a child, vulnerable or could be harm, call 999. In the event of a serious safeguarding issue— please contact one of our Designated Safeguarding Leads:

**Acting Head of Safeguarding, Designated Safeguarding Lead (DSL): Remi Ferguson (Head of Welfare & Pastoral Care)**

The out of hours contact no.: 020 3220 0331

**Designated Safeguarding Lead (DSL) and Prevent Officer: John Dalton (Principal)**

The out of hours contact no.: 020 3220 0332

Additional useful contact numbers:

- Samaritans: 116, 123
- NSPCC: 0808 800 5000 (24 hours)
- RASAC: 0808 802 9999